St Mary’s Catholic Primary
Maryborough

Behaviour Management Support Plan
Rationale
This ‘Behaviour Management and Implementation Plan’ has been developed to share with the wider school community the approaches adopted by our school in managing and supporting student behaviour within the school context. Its aim is to promote uniform and consistent behaviour management methodology amongst all school staff. Its vision is the development of positive and supportive (right) relationships in order to establish an effective and inclusive learning community.

Mission and Values Statement
St Mary’s is a Catholic Primary School consisting of approximately 380 students and 30 staff. The school is located in the rural city of Maryborough Qld and students attend from the city itself and nearby farms and small communities. Students are accepted from Years Prep to year 7. There is a small percentage of students from differing cultural backgrounds and approximately 1% of students are from Aboriginal and/or Torres Strait Islander heritage. Staffing consists of a fulltime Principal, Assistant Principal and Learning Support Teacher. There are 15 classroom teachers, school counsellor, student inclusion teacher, office staff, music teachers, arts teacher and PE/release teacher. The school also employs a fulltime grounds person and numerous school officers.
St Mary’s Primary School is a faith community of students, parents, staff and parish committed to living our daily lives according to Christian values in the Catholic tradition. We aim to nurture each student to aspire to their full potential, through sound spiritual, intellectual, emotional, creative, physical, social and moral guidance. We aim to foster a safe and nurturing environment in which Christ is our role model and positive relationships are the focus.
We recognise that a nurturing environment is dependent upon respect for human dignity, and therefore the rights of each individual school community member (staff, student, parent) need to be upheld at all times.

The appropriate behaviours required to uphold such rights need to be taught and promoted by action and modelling. When inappropriate behaviours occur, these behaviours need to be reflected upon and re-taught so that mistakes can be
Thus, there exists a need for a range of non-coercive consequences, focused primarily on reconciliation, to deal with behaviour issues that arise in both the classroom and the playground.

Corporal punishment is expressly prohibited at St Mary’s Catholic Primary School.

At St Mary’s Primary School, our values and beliefs are included in the following:

- Safety
- Effort
- Respect
- Responsibility
SCHOOL CODE OF BEHAVIOUR

Safety:
School community members are expected to act in a responsible manner to ensure the safety of all.

This includes:
- Using equipment safely and appropriately
- Moving safely through the school and classrooms and walking on concrete areas
- Keeping feet, hands, teeth etc to oneself
- Following directions of teachers and/or authorised staff
- Solving problems without violence or obscene language
- Wearing school uniform in a safe and correct manner.
- Remaining in school grounds/classroom unless permitted to leave.
- Entering a classroom only with teacher permission
- Ensuring that my personal grooming (such as hair length) is not a safety issue. e.g. visibility

Effort
All school members are expected to try their best, upholding the school Motto “Strive After the Better”.

This includes:
- Participating actively and appropriately on task
- Making an honest effort to complete all set tasks, activities/assignments
- Seeking help when needed
- Helping others when able and permitted by a teacher
- Accepting additional roles / responsibilities when able
- Showing pride in work
**Respect**

All school members are expected to treat each other with courtesy and respect at all times.

This includes:

- Always treating personal, school and others’ property with care and respect
- Being understanding of other’s feelings, opinions, rights and personal space
- Speaking politely and appropriately using good manners
- Listening to and following the instructions of all school teachers and staff
- Correctly following class and school procedures/expectations
- Respecting the traditions and practices of the Catholic Church and behaving in a reverent and respectful manner during religious worship

**Responsibility**

All school members are expected to make appropriate behaviour choices and accept accountability for their actions.

This includes:

- Seeking help when needed
- Requiring no prompting to behave
- Accepting responsibility for own behaviour and consequences of own actions
- Working and playing in an appropriate manner
- Being prepared and punctual for learning and teaching activities
- Catching up on missed work /activities when appropriate
- Ensuring that personal grooming is consistent with school uniform guidelines.
School Uniform:
Students are expected to correctly wear the school regulation uniform.
This includes wearing:-
✓ formal shirt tucked in.
✓ socks pulled up
✓ hat correctly on head
✓ shoe laces firmly fastened.
✓ Uniform accessories and hair fashion as directed in the school information booklet.

Students not wearing correct regulation uniform must provide a written note from parents/carer to explain reason.

IMPLEMENTATION PLAN BEHAVIOUR - CLASSROOM

To assist with the implementation of this plan the School Code of Behaviour is to be prominently displayed in each classroom and available to students and parents for their information.

Education Plan Classroom
School ‘Code of Behaviour’ is clearly displayed, defined and discussed.
Appropriate behaviours are taught.
Specific inappropriate behaviours are clearly defined and discussed to avoid confusion.
Role-plays are used, if necessary, to reinforce student understanding.
Reminders and reteaching of the Code of Behaviour occurs and students are supported and encouraged throughout their learning.
Positive reinforcement / encouragement is used fairly and consistently.
All non-compliant behaviours shall be “made right” with an apology and supportive action.
Plan for Belonging

A Class plan for dealing with *minor to moderate behaviour* concerns will be handled by the class teacher and guided by their professional judgement and the following procedures:

Behaviours may include: *non-compliance with teacher instructions, breaking of School Code of Behaviour, low-level physical aggression (bumping, pushing etc), and repeated disruption to class.*

**Class Procedure:**  Minor – Moderate Behaviours

**Before Lesson:** “Cueing-In” (Class given a gentle reminder of class expectations and correct behaviour expectations.)

**Step One**  First action for non-belonging choice. The student is given a chance to think about his/her actions and where these actions might lead.

**Step Two**  Second action for non-belonging choice. The student is given a chance to think about his/her actions and where these actions might lead.

**Step Three**  Student is removed to “Buddy Class” for remainder of session.

**Step Four**  If a further breach of the Class Plan occurs, a child who has re-offended and is making little or no effort to comply even though all endeavours to correct the situation at the classroom level are exhausted, is referred to the Principal or Assistant Principal.
The Principal or Assistant Principal may remove child from class for remainder of session or until child is considered by the Principal or Assistant Principal and/or class teacher ready to rejoin his/her class.

Parents are informed by Principal or Assistant Principal via letter and / or phone call; and notes of incident are to be kept in student’s behaviour diary.

**Threatening, continued or serious misbehaviours**

A student will be removed as soon as possible from class or playground at teacher’s recommendation, by Principal or Assistant Principal or colleague for serious behaviour. (E.g. excessive physical aggression, vulgarities, or any behaviour that is threatening both to self and others).

**Procedure**

- A ‘Diary Entry” is completed by administration.
- Parents are informed at this stage and behaviours are discussed.
- If necessary, a **personal behaviour management plan** is prepared usually in consultation with the class teacher, student, parent/caregiver, school counsellor, principal and if required, inclusion teacher.
- Child may be suspended internally at school for a nominated time with a re-entry process for class. The duration of suspension will be at the Principal’s discretion in consultation with Parents, Leadership team, student support team and class teacher.
- A referral to the school counsellor may be necessary.
- A re-entry process is negotiated between the student, parents, Assistant Principal and Principal which would include an apology by the child and acceptance of that apology by the class teacher.
- Ongoing inappropriate behaviour will lead to suspension and/or exclusion.
PLAYGROUND PROCEDURE

**Step One**  “Reminder”
A child not complying with School Code of Behaviour is verbally reminded that consequences will be applied if non-compliance continues.

**Step Two**  “Removal from activity”
Student is removed from playground-sent to sit in observable place in shade away from play activities for 1-2 minutes to think about his/her actions. Child is reinstated by teacher to playground with another chance.

**Step Three**  “Removal from Playground”
If non-compliance continues after reinstatement to playground then the student is removed from playground. The student is sent to sit in observable place in shade away from play activities for DURATION OF BREAK. A diary entry will be made by supervising teacher.

**Behavioural Diary**
Each student at St Mary’s Primary has a behavioural diary which is a running record of student behaviour management and support procedures. These diary entries are maintained and updated by School Administration and teachers as required.

**Detention:**
St Mary’s Catholic Primary School does not endorse after-school or before-school detention of students. Children placed on detention during school time will spend time in a teacher supervised location and will be permitted to access water, food and toilet.

**Suspension**
The Principal of St Mary’s Catholic Primary School may suspend full-time or part-time a student from St Mary’s Catholic Primary School for a period up to 10 school days or part thereof, if satisfied that the student has behaved in an unacceptable manner, or whose attendance the principal believes poses an unacceptable risk to members of the school community. Suspension will be in accordance with Brisbane Catholic Education guidelines.
Exclusion:
Exclusion of a student will be determined by The Executive Director of Brisbane Catholic Education in accordance with Brisbane Catholic Education guidelines.

CHILDREN with SPECIAL NEEDS
Students with special needs fit within the broader aspects of the Behaviour Management plan, the main focus of which is risk-management of unsafe behaviours.
A modified behaviour plan, meeting the needs of each particular child and cooperatively developed by staff and parents may be required.
This behaviour management plan must be communicated to the principal and the entire staff.
Out of justice and duty of care to the child, all staff have a responsibility to cooperate in the consistent application of this special behaviour management plan.
However, if inappropriate behaviours by the child occur as a result of “choice or motivation” they are treated in a similar method as with other students.

APPEALS PROCESS
All students and parents have the right to be heard in relation to behaviour management decisions. Concerns may be directed in the following manner:
1. Contact supervising / class teacher to discuss matter
2. Contact school Principal or Assistant Principal if you have further concerns.

Appropriate Behaviour

This procedure is based on positive reinforcement of appropriate or exemplary behaviours. It is not to be used as a goal or incentive system.
Students are to be affirmed for modelling exemplary behaviours through staff recognition via verbal praise and a card reward system.
A student will receive a signed and dated appropriate behaviour reward card from a staff member who witnesses such appropriate behaviour.
These rewarded behaviours will generally be regarded as behaviours that occur outside the regular class teaching and learning environments.

Those children who have received a behaviour award card will receive an entry into a “lucky-dip” based at the school office. The winning ticket then drawn at school assembly will entitle the student to receive a prize from the principal’s treasure chest.

These students will also be recognised through the school newsletter.

This Behaviour Management Plan is open to revision on an annual basis with the intention of maintaining the development of right relationships with the vision of establishing an effective and inclusive learning community.

**Staff Professional Development:**
Staff at St Mary’s Catholic Primary will maintain professional development in behaviour management on a regular basis to refresh and update continued “best practice”.

This Behaviour Management Plan operates in conjunction with our School Anti-Bullying Plan and National Safe Schools Framework.